

New Day Transitional Living Program  
Application Process

Application Activities	Purpose	Timeline
Referral/1 <sup>st</sup> Contact	Gather basic information and begin application process	1 <sup>st</sup> Contact Date:
Attend first Life Skills Academy (LSA) Class  For LSA class info: <a href="http://www.abqlifeskills.org">http://www.abqlifeskills.org</a>	Purpose for New Day of attending Life Skills Academy Classes: See the level of commitment to the program and independence Learn about youth's ability to follow-through Get to know youth in a group setting Gain information about behavior, demeanor and engagement Purpose for Youth: Youth receive an opportunity to experience a component of the program and get to know program staff and other youth in the program and from the community Opportunity to show leadership, independence and other skills that make youth a strong candidate for the program	First Time Visitor Form Completed Date:
Begin filling out Application  Application can be found here: <a href="http://www.ndnm.org/images/uploads/TLPApplication2014.pdf">http://www.ndnm.org/images/uploads/TLPApplication2014.pdf</a>	Several weeks are given to complete application because it is involved and requires some thought. Purpose for New Day of the Application: Gather background, current needs and future goals of youth Looking for complete and thoughtful answers given to all questions Purpose for Youth: Another way for youth to express themselves and share their story in their words	
Continue attending LSA Classes (2 more classes)	Demonstrate continued commitment and engagement not only to the program, but interest in using all of the services available to youth.	Dates of 2 LSA Classes completed:

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Turn in Application		Date:
Complete Ansell Casey Life Skills Assessment	Helps identify the areas youth made additional assistance.	Date:
Attend First Interview	Focused on determining eligibility, identifying any immediate needs and gather information on best way to work with youth. ELIGIBILITY will be determined after this meeting. Some youth may be denied based on those grounds.	Date Completed: Decision:
Continue attending LSA Classes	Show continued commitment, follow-through to your goals.	Dates of classes:
New Day requests a clinical assessment or sets one up if needed	Helps identify past experiences that may be impacting the young person currently and helps ND staff think about additional questions and best approaches to working with youth.	Date Completed:
Clinical assessment is reviewed		Date Reviewed:
Attend Second Interview	This is an opportunity to go deeper with the youth, stress the primary areas of focus for the program, clarify any questions or concerns, begin building and modeling the team approach the program uses.	Date: Decision:
Could provide a focus letter	Identify specific steps that need to be taken before the youth could be accepted.	Date:
Acceptance	Someone from the program will call or meet with youth in person to let them know they are accepted into the program within five days of the second interview.	Date:
Young person is contacted by TLP coordinator	Meet/Talk with with the New Day staff that will be working directly with the youth, plan for the move, and discuss other transition needs.	Move in Date:

\* Process Breakdown

- 1: Attend 2 LSA classes
- 2: Fill out/turn in application
- 3: Attend 1st Interview
- 4: Gather Behavioral Assessment
- 5: Attend 2 more LSA Classes
- 6: Attend 2nd Interview